

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
OF CUSICK SCHOOL DISTRICT NO. 59**

**3:30 PM November 19, 2018 Library**

**BOARD OF DIRECTORS:**

Paul Edgren, Director, Area 1  
Anna Armstrong, Area 2  
Mark Cutshall, Area 3  
Tye Shanholtzer, Area 4  
Thomas Foster, Area 5

**ADMINISTRATIVE/STAFF:**

Don Hawpe, Superintendent  
Steve Bollinger, K-12 Principal  
Mike Phillips, Transportation Director  
Greg Bollinger, Athletic Director  
Heather Dauphin, Business Manager-absent  
Jennifer Anderberg, Recorder

**PRESENT:**

**I. CALL TO ORDER at 3:30. Pledge of Allegiance**

***A. Correspondence to the Board***

- a.* None at this time.

**II. COMMENTS**

- A.* Would like to acknowledge Director Foster with 16 years of service on the School Board.

**IV. APPROVAL OF MINUTES** –Minutes for Board Meeting on September 20, 2018 approved in **motion 18/19-21** by Director Armstrong, seconded by Director Edgren and carried. Minutes for October 24, 2018 approved in **motion 18/19-22** by Director Edgren, seconded by Director Armstrong and carried.

**V. PROGRESS REPORTS**

***A. Kalispel Language Immersion School (KLIS), no report***

***B. Mike Phillips, Transportation Director, absent. Mr. Hawpe presented.***

- Going well, even with the cold snap we have been experiencing. All vehicles are starting.
- Everything is winterized and ready to go.

***C. Greg Bollinger, Athletic Director (A.D.)***

- Winter sports are starting.
- Girl's basketball has ten (10) athletes participating as of this time. Boy's basketball has 16 or 17 athletes.
- Pictures and prices of softball uniforms were presented by Greg Bollinger in handouts. Discussion follows.

***D. Paul Haas, Maintenance and Operation Technician***

- Dealing with a few roof leaks in the rain.
- Put the plow on the truck preparing for winter.
- I installed new heat elements in the kiln for Susan.
- Ordered the door handle devices for lock down.
- I took off the panic bar assemblies off three doors and cleaned and greased so they will function better. I will work my way through more.
- Doing research on window film/tinting and fence slats.

***E. Heather Dauphin, Business Manager, Budget Status report.***

***F. Steve Bollinger, K-12 Principal/ASB***

- Parent Teacher Conference had a good participation level in elementary. The high school was a bit slow on the last day.
- Had a great Veteran's Day program this year.

- Discussion about state testing and how that affects the schedule of those students in the 7<sup>th</sup> or 8<sup>th</sup> grade. If they fail a test in the 7<sup>th</sup> grade, they will need extra time in the 8<sup>th</sup> grade, and also be on a learning plan until they pass the state tests. That will affect the master schedule for next year.
- Santa's Workshop is December 7<sup>th</sup>-14<sup>th</sup>.
- December 12<sup>th</sup> is the Elementary Christmas program at 6:00 in the high school gym. Practices will be in the morning. The Salish school is not participating this year.

**G. Chris Evers, Student Assistant Specialist, absent.**

**H. Jaime Palmer, Home Pride ALE Director**

- Ms. Palmer has been in the position over a year. Still working on the new program with the Salish School.
- The secretaries are either working remote or on site. The new secretary, Laura Dailey, is working great being in the office once a week.
- In the KLIS, Greg Johnston has been a great addition.
- Would like to have an addendum added for the initial August 2017 minutes to be approved in the December meeting.

## **VI. NEW BUSINESS**

- A. Resignation(s) – Cory Swennumson, Boy's Assistant Basketball Coach**, approval in **motion 18/19-23** by Director Shanholtzer, seconded by Director Foster and carried. **Karen Campbell, Occupational Specialist**, approval in **motion 18/19-24** by Director Shanholtzer, seconded by Director Foster and carried.
- B. Recommendation(s) to Hire; Chris Martin, Assistant Basketball Coach** approved in **motion 18/19-25** by Director Shanholtzer, seconded by Director Foster. **Raymond Ostlie, Head Boy's Junior High Basketball Coach** tabled for December after discussion.
- C. Resolution 2018/2019-#1, Pend Oreille County Hazard Mitigation Plan** approved in **motion 18/19-26** by Director Shanholtzer, seconded by Director Foster and carried.
- D. Approval of Volunteers; Cory Swennumson, HS Boy's Basketball** approved in **motion 18/19-27** by Director Shanholtzer, seconded by Director Foster and carried. J.R. Bluff, HS Boy's Basketball approved in **motion 18/19-28** by Director Shanholtzer, seconded by Director Foster. Director Armstrong abstained. Jolene Seymour, HS Boy's Basketball approved in **motion 18/19-29** by Director Shanholtzer, seconded by Director Foster. Director Armstrong abstained. Saydele Haynes, HS Girl's Basketball, approved in **motion 18/19-30** by Director Shanholtzer, seconded by Director Foster and carried. Phillip Nomee, HS Girl's Basketball approved in **motion 18/19-31** by Director Shanholtzer, seconded by Director Foster and carried. Misty Ostlie, HS Girl's Basketball approved in **motion 18/19-32** by Director Shanholtzer, seconded by Director Foster and carried. Renee Wynne, HS Girl's Basketball, approved in **motion 18/19-33** by Director Shanholtzer, seconded by Director Foster and carried.
- E. Staff Christmas Party, American Legion - \$13.00 cost, December 5, 2018 at 5:00 p.m.**  
Invitation to the Board.
- F. Leave of Absence – Tami Lang**; letter provided to the Board. Approved in **motion 18/19-34** by Director Edgren, seconded by Director Shanholtzer and carried.
- G. Classroom Visits – Board Members**; An open invitation for all board members to visit classrooms during the school day. Certified teachers will identify special projects they will be instructing with students.
- H. Policy 2410 – High School Graduation Requirements**; changes approve in **motion 18/19-35** by Director Shanholtzer, seconded by Director Edgren and carried.
- I. TSE Vehicles**; ESD 113 is no longer conducting Driver's Education and is surplus their vehicles. A list was sent to Mr. Hawpe today, and the District is looking at some of the vehicle possibilities.
- J. December Board Meeting – September 18, 2018 at 3:30 pm**; No conflicts noted.
- K. Personnel**; Will require Executive Session.

**VII. OLD BUSINESS**

- A. *Senior Trip Update***; Brought additional detail to the Board. Will return with final numbers and itinerary at the December Board meeting.
- B. *Legislative Conference, February 10<sup>th</sup> and 11<sup>th</sup>, 2019***; registration opens November 29<sup>th</sup>. Looking at student and Board members to attend.
- C. *Security Officer***; Tabled for Executive Session.
- D. *Concealed Carry***; Mr. Hawpe is waiting for information from the District insurance company.
- E. *Patty Cutshall*** (information provided to Mr. Hawpe); for the site visits and documentation to change the Visa status, the cost is \$1,700.00 + \$655.00 cost to the District. Tabled to the December meeting.

**VIII. CONSENT AGENDA**- There will be no separate discussion of these items unless a member of the Board or a citizen in attendance requests that the item be removed from the consent agenda.

- A. *APPROVAL VOTE OF WARRANTS***; after reviewing warrants and transmittals, the following were signed by the attending members: Approved November warrants and #113656 - #113714 for \$96,817.92 in **motion 18/19-36** by Director Shanholtzer, seconded by Director Foster and carried.
- B. *APPROVAL VOTE OF PAYROLL***; November payroll warrants #113715- #113744 and Wire Transfers in the amount of \$293,579.19 approved in **motion 18/19-37** by Director Foster, seconded by Director Edgren and carried.

**IX. EXECUTIVE SESSION** – By law no decisions can be made in Executive Session. Whether any decisions on issues will be forthcoming must be announced prior to going into Executive Session along with anticipated length of session. Executive session was called at 4:57 for 23 minutes for Security Officer and Board Members info. Back into regular session at 5:19. Approval to open the Security Officer position in **motion 18/19-38** by Director Foster, seconded by Director Shanholtzer and carried. The Board will also change the date when a new President is appointed. The discussion will now take place in June, and the take-over will happen in July for the President position.

**X. ADJOURNMENT** – The meeting was **motioned 18/19-39** to adjourn by Director Edgren, seconded by Director Shanholtzer, and carried. The meeting was adjourned at 5:23 p.m.

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Board Chairman

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Secretary to Board/Superintendent

Jennifer Anderberg, Recorder